

Holidays, Half-term and Exeats

There are usually two exeats, one either side of each half-term holiday unless the half is four weeks or less. The College does not make arrangements for boarding or accommodation during the holidays, half-terms or exeats; this remains the responsibility of parents and guardians.

In good time before the first exeat weekend or half-term, parents of pupils not staying at home are asked to complete the details using the parent portal via EC-online to inform the College of the contact details where the pupil will be staying (for Tier 4 visa pupils) or directly with the hsm. Pupils must be under the care of a responsible adult during these times.

In addition to exeat weekends, boarding pupils may elect to spend additional Saturday nights and Sunday nights at home with the permission of their hsm and parents after all school commitments have been met. Weekends when this is possible are referred to as **flexible weekends** and dates are published on the College website and in the White Book.

We require all boarding pupils to be in College for a small number of **community weekends**; dates of which are published on the College website and in the White Book.

The College offers a transport service for boarding pupils back to the school on the Sunday evenings of exeat and flexible weekends, this service operates from Clapham Junction and Tunbridge Wells. The schedule details are available on the College website.

Boarding pupils who return home for flexible weekends should return to the College by 9pm on the Sunday evening in time to settle back into school and prepare for the new week. If it is agreed that a pupil returns on Monday morning they should return to their house by 8:15am.

Arrangements for travel to and from school are generally made by parents, and the College assumes responsibility for pupils only once they have arrived back at school. However, all boarding hsm are happy to provide assistance and advice regarding travel to and from airports, railway stations, guardians' homes, etc. An assisted check-in/arrival service can be arranged for any boarders who would like to be fully accompanied to or from the airport. School rules apply to all pupils travelling between the College and home on exeat/flexible weekends and half-term.

At the start of term, pupils are expected to return by 6pm, ready for supper. These are the only return days where the College provides an evening meal.

On exeat weekends, school ends at the times laid down in the White Book (school calendar), available via the parent portal. Pupils on exeat must return by 9pm on the appropriate day and report in.

Holiday and Travel Arrangements for Overseas Pupils

All parents of pupils based overseas are required to complete our Holiday and Travel Arrangements form for each holiday, half-term and exeat weekend. The online form is linked to the College website accessed via the parent portal. Once you have received your login, you will see a link called Holiday Travel Arrangements; this will take you to the online form that you can fill out. This form needs to be completed at least a week before each holiday, half-term and exeat weekend. Once again, arrangements must be made to ensure your daughter/son is under the direct care of a responsible adult during these times.